

Report to	Chippenham Area Board
Date of Meeting	30 June 2014
Title of Report	Area Board Funding

Purpose of Report

To ask councillors to consider the following applications for funding:

Revenue

1. Chippenham Community Arts Festival Committee – award £915 towards the Chippenham Community Arts Festival;

Capital

2. Seagry Spitfire Project – award £2,500 towards erecting a stone memorial and plaque dedicated to two Spitfire pilots from 118 Squadron RAF who lost their lives in a flying accident in Seagry on 6th April 1941, conditional upon the balance of funding being in place;

Revenue

3. ChAP Funding £6,750
4. Expenditure for Chippenham Area Board Community Awards (Trophies and cheques for winners) - £360

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups.
- 1.4. The area board may wish to link funding to local priorities, including those identified in their Community Plan, Community Area Joint Strategic Assessment and any other community based consultative work.
- 1.5. For the 2014/15 financial year Chippenham Area Board has been allocated a budget of **£92,383** for Community Area Grants, Digital Literacy Grants, Community Partnership Core Funding, Chippenham Area Board operational funding and Chippenham Area Board/Councillor Led Initiatives. **£1,500** was allocated to Digital Literacy funding, **£77,025** was allocated to capital funding and **£13,857** was allocated to revenue funding.
- 1.6. Following awards made at the Chippenham Area Board Meeting 28th April 2014, the Chippenham Area Board balance of funding was **£72,370** capital and **£10,339** revenue. Following the Emergency Planning meeting, unspent funding of **£60** was returned and this has been credited to the revenue balance.
- 1.7. Chippenham Area Board has a current balance of **£72,370** capital and **£10,399** revenue.
- 1.8. In addition to Community Area Grants and digital literacy grants councillors can submit an Area Board/Councillor-Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.9. Applications of up to and including £1,000 can be made for a Community Area Grant, which do not require matched funding. Amounts of £1,001 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.10. A ring-fenced budget of £1,500 has been provided specifically for Digital Literacy Grants, although the area board may spend more. Up to £500 per project is available for capital projects.

- 1.11. There is a single on-line application process for Community Area Grants and Digital Literacy grants, introduced to provide an easy step by step application process. The application process and funding criteria can be found under <http://www.wiltshire.gov.uk/council/areaboards/areaboardscommunitygrantsscheme.htm>
- 1.12. Area boards will not consider Community Area Grant applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.13. The decision to support applications is made by Chippenham area board councillors.
- 1.14. Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.15. All recipients of area board funding are expected to complete an evaluation form as soon as the project has been completed and provide receipts if requested. Groups are encouraged to up-load information and photographs about their project on to the Chippenham 'Our Community Matters' website Failure to evaluate projects will preclude applicants/organisations being considered for future funding.

<p>Background documents used in the preparation of this report</p>	<p><u>Area Board Grant Criteria and Guidance 2014/15 as approved by delegated decision</u></p> <p>Community Area Joint Strategic Assessment for Chippenham 2014</p>
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2. Main Considerations

- 2.1. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.2. Councillors will need to be satisfied that grants awarded in 2014/2015 are made to projects that can realistically proceed within a year of the award being made.
- 2.3. This is the first funding round of the 2014/15 financial year.

Future funding rounds and deadline for applications will take place as follows:

- 28 August 2014 for consideration on 8 September 2014
- 29 September 2014 for consideration on 10 November 2014
- 1 December 2014 for consideration on 13 January 2015

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Chippenham Area Board.
- 4.2. If grants are awarded to all of the applications considered by Chippenham Area Board on 30th June 2014, the board will have a capital balance of **£69,870** and a revenue balance of **£2,374**.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.
- 7.2. Implications relating to individual grant applications will be outlined in section 8, "Applications for Consideration" of the funding report.

8. Applications for Consideration

Ref	Applicant	Project proposal	Funding requested
8.1.	Chippenham Community Arts Festival	Chippenham Arts Festival	£915

- 8.1.1. Chippenham Area Board is asked to consider granting the Chippenham Arts Festival, a community area grant of £915 towards promoting and marketing the Chippenham Arts Festival through a new website, filming the event and for the hire of one of the venues for the event.
- 8.1.2. This application meets grant criteria 2014/15 and has been classified as a **revenue** project.

- 8.1.3. At the Chippenham 'What Matters to You' event held on 18 February 2014 local people considered one of its top priorities was: Better marketing and communication of what the community area has to offer.
- 8.1.4. The Arts Festival will consist of 3 days of workshops, theatre, music, dance, cabaret, spoken word, and visual arts (art and film), in various venues in and around the centre of Chippenham, including the Yelde, St Andrews Church hall, the Citadel and the Cause Arts Centre.
- 8.1.5. This is an opportunity for the community of all age ranges, to experience a variety of cultural events, improving the experience and the profile of the town. It will bring the various artistic strands of the town together and will also benefit the performers themselves, virtually all of whom come from the local area; students and young people will have the chance to perform inside and outside the venues (they are planning to perform at the Butter Cross), improving self confidence and instilling commitments to and expectations from their local community.
- 8.1.6. The applicant states that performance costs are in most cases minimal, but that of the headlining performance group are being met by Chippenham Borough Lands. It should raise the profile of the venues themselves, demonstrating what can be achieved in the town, and go further in building a sense of a sustainable artistic community and should increase local business (cafes, pubs, restaurants, shops etc) during the festival. It will increase and improve the profile of participants e.g. Rag & Bone Arts, a local organisation specialising in youth theatre, adult choirs and workshops. The website and filming (for promotional purposes, over the three days) are to develop the festival as a brand in order to sustain it for future years.

Ref	Applicant	Project proposal	Funding requested
8.2.	Seagry Spitfire Memorial Project	Seagry Spitfire Memorial Project	£2,500

- 8.2.1. Chippenham Area Board is asked to consider granting Seagry Spitfire Memorial Project a community area grant of £2,500 towards erecting a stone memorial and plaque dedicated to two Spitfire pilots from 118 Sqn RAF who lost their lives in a flying accident in Seagry on 6th April 1941, conditional upon the balance of funding being in place.
- 8.2.2. This application meets grant criteria 2014/15 and has been classified as a **capital** project.
- 8.2.3. The applicant states that the memorial would provide the current community and future generations with a visual reminder of the sacrifices made in the defence of our freedom. This project will remember the two pilots who sacrificed their lives and act as a permanent memorial to these two young men. The project will keep alive the memory of the sacrifice made for the freedom we enjoy today.

8.2.4. It will benefit future generations, young and old and will remind all those that pass of the events of 1941. The memorial will provide a permanent reminder to future generations of the RAF losses in the area and will enrich understanding and appreciation the rich aviation history we have in the area. The memorial can also act as a focal point for future Remembrance Day services if required as Seagry does not have an external war memorial.

8.2.5. Any future maintenance will be funded locally by donations.

8.2.6. The applicant is seeking 50% of the total cost of the project with the balance of the funding from Seagry Spitfire Memorial Project group.

Ref	Applicant	Project proposal	Funding requested
8.3.	ChAP	<ul style="list-style-type: none"> • River Festival Project • River Bank Clean Up and Maintenance Project • Performing Arts Loan Scheme • Safe Places Project • Defibrillator Project 	£6,750

8.3.1. Chippenham Area Board is asked to consider granting ChAP £6,750 to deliver the above projects in 2014/15.

8.3.2. To note approved inter-meeting spending of £360 towards cheques and trophies for the CABCA winners by the delegated powers of the Community Area Manager in consultation with the Chair of the Area Board.

8.3.3. This delegation was recorded as follows:

‘On 30th April 2012, Chippenham Area Board took the decision to delegate responsibility to the Community Area Manager, in consultation with the Area Board Chairman and/or Vice Chairman, to approve expenditure of up to £1,000 between Area Board meetings. The delegated power is only intended to be used for matters of urgency which cannot wait until the next meeting of the area board and would not be used as a matter of routine. The majority of decisions will continue to be taken at a public meeting.’

Appendices	Appendix 1 – Chippenham Community Arts Festival Appendix 2 – Seagry Spitfire Project Appendix 3 – ChAP Funding
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

Report Author	Angela Sutcliffe Area Boards Team Tel: 01249 706 448 Email: angela.sutcliffe@wiltshire.gov.uk
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